

No. DHS/P-45/MHSSP/GD-5/2021-22/

Dated 9th March, 2022



**Meghalaya Health Systems
Strengthening Project**
Government of Meghalaya



REQUEST FOR QUOTATION (RFQ) Via e-TENDER

Meghalaya Health Systems Strengthening (MHSS) Project, Meghalaya invites quotations via e-tendering (www.meghalayatenders.gov.in) mode only for Office Furniture/Appliances/VCF.

Detailed Request for Quotation is available at www.nhmmeghalaya.nic.in – Notice Board – MHSSP Tenders and at www.meghalayatenders.gov.in. Last date for submission is on 30th March, 2022; 4:00 PM and will be opened at 4:30 PM on the same day.

This is an online tender, where only e-tender will be accepted by the office of the undersigned

Sd/-

Ramkumar S, IAS
Project Director
Meghalaya Health Systems Strengthening Project
Department of Health & Family Welfare, GoM

REQUEST FOR QUOTATIONS (RFQ) Via E-Tender

www.meghalayatenders.gov.in.

PROCUREMENT OF GOODS UNDER RFQ/SHOPPING PROCEDURES

Purchaser: Meghalaya Health Systems Strengthening Project (MHSSP), Department of Health & Family Welfare (DoHFW), Government of Meghalaya

Contract title: Procurement of Office Furniture – Phase 1 under MHSSP

RFQ No: GD-5

S#	Description	Date & Time
1	Date of Issue of RFQ	9th March, 2022
2	Pre-bid meeting	15th March, 2022 at 11:00 AM
3	Site Visit Date	Date and time to be allotted after Pre-Bid Meeting
4	Last Date and Time of submission of RFQs	30th March at 1600 Hrs.
5	Opening of RFQs	30th March at 1630 Hrs.

Applicable Procurement Guidelines/Regulations Date:

[Procurement Regulations July 2016 revised November 2017, August 2018 and November 2020]



Meghalaya Health Systems Strengthening Project

Government of Meghalaya



DHS/P-45/MHSSP/GD-5/2021-22/

Date: 9th March, 2022

INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER SHOPPING PROCEDURES

To,

**Subject: Invitation for Quotations for Supply and Installation of Office Furniture Items from
Branded or Equivalent Suppliers only via E-Tendering**

Dear Sir/Madam,

Government of India has received a funding from the **International Bank for Reconstruction and Development (IBRD)** in the form of Loan towards the cost of the project name **Meghalaya Health Systems Strengthening Project (MHSSP)**. **Department of Health & Family Welfare (DoHFW)** is the implementing agency of the Project and intends to apply part of the proceeds of this loan to eligible payments under the contract for which this invitation for quotations is issued.

You are invited to submit your most competitive quotation for the following items as per the lots mentioned below:

Lot	Brief Description of the Goods	Nos.
Lot# A	Furniture Items	
1.	Executive Workstation	32
2.	Office Chairs with Wheels	48
3	Office Chairs without wheels	14

Lot	Brief Description of the Goods	Nos.
4.	Office Table	2
5.	Executive Desk	1
6.	High Back Executive Chair	1
7.	Conference Table-12-Seater	1
8.	Conference Table-6-Seater	1
9.	3-Seater Sofa Set (3 Seater + 2 single)	3
10.	Visitor Chairs (Plastic Chairs)	20
11.	Almirahs with inner locker	5
12.	Table Tennis Table	1
13.	Executive Chairs	4
14.	Bean Bags	6
15.	3-Seater Visitor Chairs	2
16.	Dining Table with Chairs-4 seater	1
17.	3 Drawer Filing Cabinet	2
18.	Book Shelves for library	2
19.	Multipurpose Cabinet	3
Lot# B	Appliances for Office	
1.	Microwave	1
2.	Mini Refrigerator	1
Lot# C	Video Conferencing Facility System	1
1.	VCF System	1
2.	Digital Whiteboard	1

***Detailed Specifications are provided at Annexure A**

***Drawings of the office layout is provided at Annexure B**

***Detailed Terms & conditions are provided at Annexure C**

The standard forms in this RFQ may be retyped for completion without any changes and the bidder is responsible for their accurate reproduction.

The bidder may apply for one or more above Lots; however, they are requested to mention the Lot numbers separately they are bidding for and should meet individual requirements for each Lot/s. The

bidder shall quote for all the items in the respective Lot and shall not exclude, whether advertently or inadvertently, any item within the Lot, else the quotation may be rejected.

1. Qualification: A Bidder:

- (a) shall not submit more than one Quotation;
- (b) shall not have conflict of interest as defined in the Bank's Procurement Regulations; and
- (c) should not have been
 - (i) temporarily suspended or debarred by the World Bank Group in compliance with the Bank's Anti-Corruption Guidelines and its Sanctions Framework; or
 - (ii) blacklisted or suspended by Central or any State Government departments in India.
- (d) Have the legal capacity to enter into a contract
- (e) Not be insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances;
- (f) Not have had the business activities suspended or debarred from public procurement by any State Governments or Government of India.
- (g) Is either an Original Equipment Manufacturer (OEM) of the offered product or an authorised dealer of the goods and services of the OEM.
- (h) **Financial Eligibility:** - The Bidder shall furnish documentary evidence that it meets the financial turnover requirement(s) of average INR 50 Lakhs during the last 5 (five) years. Turnover in previous five financial years dealing with similar supplies of office furniture to be submitted as per Annexure F.
- (i) **Technical Eligibility:**
 - i. The Bidder shall furnish documentary evidence that it has successfully undertaken at least 1 (one) work of supplies of furniture during the last 3 years for a contract value of min. INR 10 Lakhs.
 - ii. Manufacturer of the product should be certified with BIS, ISO18001, ISO 9001, ISO14001 and a member of BIFMA. (for Lot # A)
 - iii. Manufacturer of the product should be certified with BIS, ISO18001, ISO 9001 and ISO14001. (For Lot # B).
 - iv. Manufacturer of the product should be certified with BIS, ISO18001, ISO 9001 and ISO14001. (for Lot # C).

2. Clarifications & Amendments: If the Purchaser receives any request for clarification of this RFQ Document, it will upload its response together with any amendment to this document, on www.nhmmeghalaya.nic.in and www.meghalayatenders.gov.in. for information of all Bidders.

Bidders should regularly check on these two websites, for any amendments to the terms and conditions and for Award of Contract.

3. Delivery and Completion Schedule:

- (a) **Place of Delivery for Lot # A, Lot # B and Lot # C:** Meghalaya Health Systems Strengthening Project (MHSSP), State Training Centre, Campus of Directorate of Health Services, Red Hill, Laitumkhrah, Shillong – 793003.
- (b) **Place of Installation for Lot # A, Lot # B and Lot # C:** Meghalaya Health Systems Strengthening Project (MHSSP), State Training Centre, Campus of Directorate of Health Services, Red Hill, Laitumkhrah, Shillong – 793003.
- (c) **Delivery Period for Lot #A, Lot # B and Lot # C:** Within 60 days from the date of issue of Work Order.
- (d) **Delivery Schedule for Lot #A, Lot # B and Lot # C:** All the items are to be delivered at site simultaneously.
- (e) **Time Period for Installation for Lot #A, Lot # B and Lot # C:** Within 15 days from the date of receipt of material at the Place of Delivery.

4. Quotation Price

- a) Quotations are to be submitted in the form attached at Annexure-D.
- b) The bidder must clearly mention the Lot that they are offering. However, the items and quantities offered should be 100% of the requirement for the quoted Lot stated above. Corrections, if any, shall be valid only if they are signed or initialled by the person signing the Quotation.
- c) Quotation should be placed in a single sealed envelope, clearly marked as **“Quotation for Office Furniture (LOT#) for MHSSP under DoHFW.”**
- d) All duties, taxes and other levies payable on the raw materials and components shall be included in the Total Price.
- e) Goods and Service Tax (GST) should be indicated separately.
- f) The rate quoted by the bidder shall include the cost for packaging, transportation, installation and all other local services like loading at the supplier’s place and unloading at Place of Delivery, required to convey the Goods to their final destination.
- g) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- h) The prices shall be quoted in Indian Rupees only.
- i) Bidder must expressly mention the Name/Brand/Model No. and any other extra specifications/configurations etc. of the items offered by them in the price schedule

along with proper brochures/catalogues, etc. Brochures should be submitted along with the bid.

- j) The bidder must mention in detail about the product being offered in the specified specifications in lieu of simply mentioning “Complied”. Quotations with no proper technical specifications/catalogues are likely to be disqualified.
- k) The bidder shall provide a declaration and shall demonstrate that the product/equipment being offered is of a model and make not more than two years old, i.e. the bidder should not offer an old stock product even if the same matches the specifications. The product should be a brand new one and should not have been ever used.

5. Documents Evidencing Qualification: Bidders are requested to submit copies of the original of the following documents as evidence of your qualification :

- a) Valid trading license/registration or equivalent/Exemption Certificate.
- b) Valid certificate of GST registration;
- c) Certificate of Distributorship/Valid Dealership Documents.
- d) Manufacturer’s Authorization from Original Equipment Manufacturer (OEM) The bidder that does not manufacture or produce the goods it offers to supply shall submit a Manufacturer’s Authorization (Annexure-E).
- e) Self-declaration to the effect the bidder is not insolvent, in receivership, bankrupt or being wound up or subject to legal proceedings for any of these circumstances.
- f) Self-declaration that the bidder’s business activities are not suspended or debarred from public procurement by the State Government of Meghalaya or any other State Government or Government of India.
- g) Self-Declaration complying to point no. 4 (k)
- h) Undertaking regarding 1 year replacement warranty.
- i) Power of Attorney or document evidencing the legal capacity as per point no. 1 (d)

6. Validity Period of Quotation: Quotations shall remain valid for a period not less than 90 days after the deadline specified for submission of RFQ.

7. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations lot-wise that are determined to be substantially responsive i.e. which

- a) are properly signed; and
- b) confirm to the terms and conditions, Technical Specifications, Delivery and Completion Schedule.

- c) The Quotations would be evaluated lot-wise; GST will not be taken into consideration while evaluating the quotations.
 - d) Any historical information, if required may be asked from the bidders during evaluation of quotes.
 - e) The Purchaser reserves the right to give more weightage to the product offered which is of the latest make and model.
 - f) While deciding upon the selection of Tenderers, emphasis will be given on the ability and competence to do good quality work in accordance with the specifications and within the time schedule
- 8. Contract Award:** The Purchaser will award the supply orders to the bidders whose quotations have been determined to be substantially responsive and who has offered the lowest evaluated Total Price per Lot, compliance to the Technical Specifications, Delivery and Completion Schedule and which are of latest make and model for that respective items. The announcement for this assignment will be published in www.nhmmeghalaya.nic.in and www.meghalayatenders.gov.in.
- a) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract. The quantities against each item may increase or decrease by 10 to 15 percent at the time of issue of the Work Order.
 - b) The bidder whose quotation is accepted will be notified of the issue of Work Order by the Purchaser prior to expiration of the Validity Period. The terms of the accepted offer shall be incorporated in the Work Order (Annexure-I).
- 9. Payment Terms:** Payment shall be made within 60 days after delivery, acceptance and installation of the goods.
- 10.** Normal commercial warranty/guarantee of minimum 2 year shall be applicable to the supplied equipment for Lot # A. For Lot # B and Lot # C, the standard manufacturer warranty shall apply.
- 11.** You are requested to submit the RFQ on www.meghalayatenders.gov.in latest by **1600 hours on 30th March, 2022**. Quotations that have been submitted on or before time will be opened at **1630 Hrs. on 30th March, 2022**. Late quotes will be summarily rejected.

12. We look forward to receiving your quotations and thank you for your interest in this project.

Sd/-

Name: Ramkumar S, IAS, Project Director,

Address: MHSSP Office, Department of
Health & Family Welfare, Red Hill,
Laitumkrah, Shillong - 793003

Tel. No.: 7005161416

Email: procurement.megh@meghssp.org

TECHNICAL SPECIFICATIONS

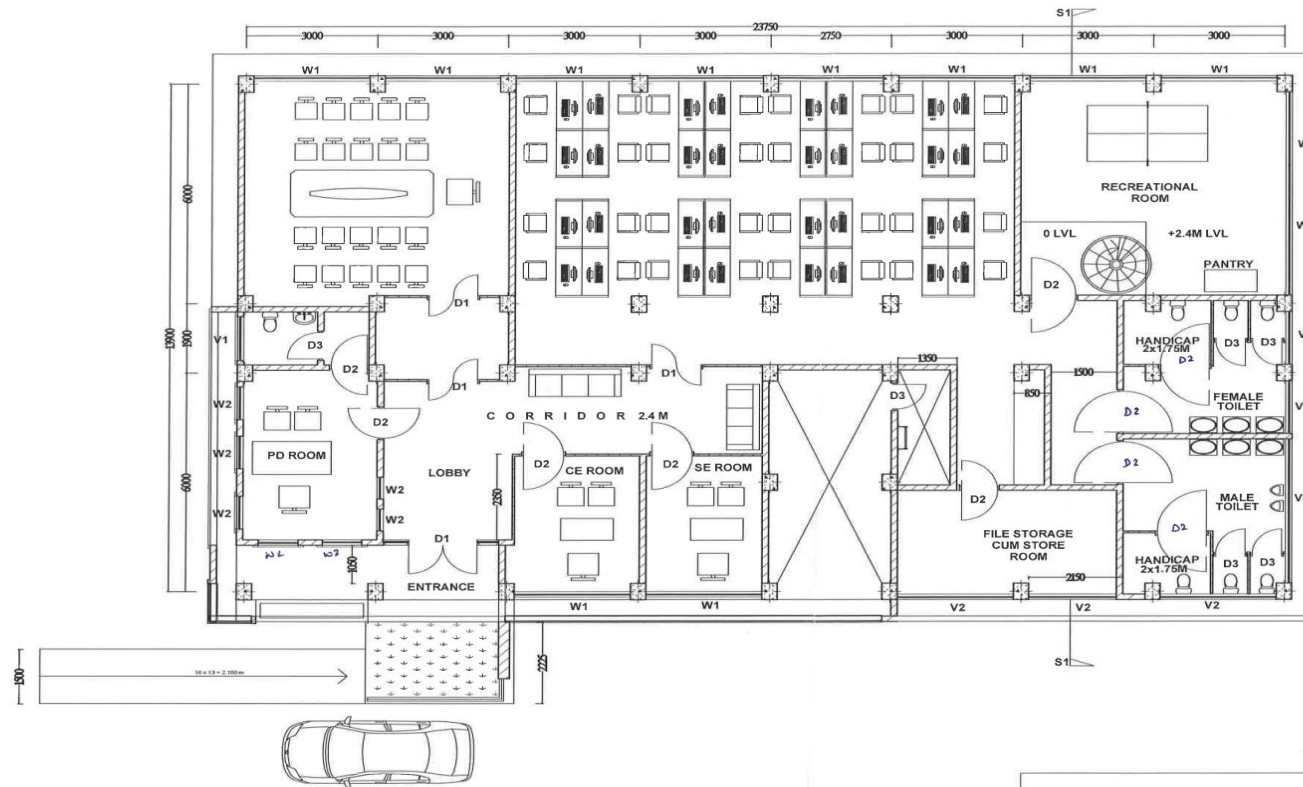
The Goods supplied under this Contract shall conform to the technical specifications and standards mentioned in the Technical Specifications and, when no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards whose application is appropriate to the Goods' country of origin.

The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination. During transit, the packing shall be sufficient to withstand, without limitation, rough handling and exposure to extreme temperatures, salt and precipitation, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

The packing, marking and documentation within and outside the packages shall be appropriately displayed.

SEPARATELY ATTACHED.

DRAWING OF THE OFFICE LAYOUT



PROJECT :Construction of Meghalaya Health System Strengthening Project (MHSSP) Office		SCHEDULE OF ALLUMINIUM DOORS,WINDOWS,VENTILATORS	
All Dimensions Are in mm			
Doors	WXH	Sill	
D1	1500X2100	0	
D2	1200X2100	0	
D3	750X2000	100	
Windows	WXH	Sill	
W1	2500X2500	450	
W2	900X2500	450	
Ventilators	WXH	Sill	
V1	750X1200	1500	
V2	FULL WIDTH X750	2100	
TITLE :FLOOR PLAN		BUILT UP AREA : 3700 SqFt or 345 Sq.M	
NOTE: DOOR D1 - DOUBLE PANEL, D2- DOUBL SWIGN FULL GLASS D3- WATER PROOF LAMINATED DOOR ROOM HEIGHT 2.9M UPTO FALSE CEILING			
All Dimensions Are in Millimeter or otherwise mentioned			

PREPARED & DESIGN BY :

[Signature]
Health Engineering Consultant
MHSSP

COUNTERSIGNED BY :

[Signature]
Execute Engineer
Health Engineering Wing

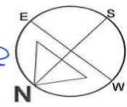
[Signature]
Supervising Engineer
Health Engineering Wing

[Signature]
Chief Engineer
Health Engineering Wing

APPROVED BY :

[Signature]
Addl. Project Director
MHSSP

[Signature]
Project Director
MHSSP



TERMS & CONDITIONS**1) The bidding shall be e-tendering basis.**

- ✓ Interested bidders must register themselves on the State NIC portal (meghalayatenders.gov.in) and in order to participate should have Digital Signature Certificate (signing & encryption). Bids must be submitted/ uploaded under Single Stage One Envelope Bidding Procedure on portal on or before the notified dates and time. The Quotations shall be opened on the notified date and time above in the presence of the bidder's representative who choose to attend in person at the address specified or may be viewed by the bidders by logging in to the portal as per features available to them. Bidder may please note that for proper submission of the bid, the bidders are solely responsible and they are expected to apprise themselves adequately for the procedure and provisions available on the portal for the same. Purchaser in no case shall be responsible for any issues related to uploading/submission of the bid.
 - ✓ No Bids should be submitted manually. No such bids will be accepted by the Purchaser.
 - ✓ Zoom Link will be uploaded on the website before the opening of the RFQ. Bidders shall take full responsibility to check www.nhmmeghalaya.nic.in and www.meghalayatenders.gov.in for the information.
- 2) The Bidder is advised to visit and examine the site where the installation is to be carried out and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the quotation and entering into a contract. The costs of visiting the sites shall be at the Bidder's own expense.
 - 3) The offered furniture should comply with dimensions, safety, stability, strength and durability requirements as per relevant standards.
 - 4) Canvassing in connection with this RFQ is strictly prohibited and the quotations submitted by the bidder who resort to canvassing will be liable to rejection.
 - 5) It must be noted that being near the office environment, the vendor shall endeavour to create least disturbance while undertaking the installation work, debris shall be removed without creating any inconvenience, all materials delivered to the site shall be loaded and unloaded without creating any disturbances to the existing neighbours.
 - 6) All fittings and fixtures shall be detailed in shop drawings, conforming to specification and shall be fixed as per manufacturer's instructions
 - 7) Fittings and fixtures shall make assembly sturdy and securely placed.
 - 8) The Supplier shall at its own expense and at no cost to the Purchaser carry out the tests and/or inspections of the Goods as are specified in the Technical Specifications.

- 9) The inspections and tests may be conducted on the premises of the Supplier, at point of delivery, and/or at the Goods' final destination, or in any other location. If conducted on the premises of the Supplier, all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Purchaser.
- 10) The Purchaser may require the Supplier to carry out any test and/or inspection not required by the Contract but deemed necessary to verify that the characteristics and performance of the Goods comply with the technical specifications codes and standards under the Contract.
- 11) The Supplier shall provide the Purchaser with a report of the results of any such test and/or inspection.
- 12) The Purchaser may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Purchaser, and shall repeat the test and/or inspection, at no cost to the Purchaser.
- 13) The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Purchaser or its representative, nor the issue of any test reports, shall release the Supplier from any warranties or other obligations under the Contract.
- 14) The Supplier warrants that all the supplied Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials.
- 15) The Supplier further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use.
- 16) The warranty shall remain valid for 2 years after the Goods have been installed and accepted by the Purchaser.
- 17) The period for repair or replacement after being notified of the defect by the Purchaser shall be within 30 days.
- 18) If having been notified, the Supplier fails to remedy the defect within the period above, the Purchaser may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.
- 19) Governing Law: The Contract shall be governed by and interpreted in accordance with the laws of India and Govt. of Meghalaya.

FORMAT OF QUOTATION

(On the Bidder's Letterhead)

Sl. No. ¹	Brief Description of the Goods*	Specifications (Breakup as per Minimum Specifications Provided + Any other provided specifications)	Quantity	Unit	Quoted Unit Rate ² Lot wise at destination	GST	Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
							INR	INR
			Nos.		INR	INR		
Lot # A	Furniture Items							
1.	Executive Workstation		32					
2.	Office Chairs with Wheels		48					
3.	Office Chairs without wheels		14					
4.	Office Table		2					
5.	Executive Desk		1					
6.	High Back Executive Chair		1					
7.	Conference Table-12-Seater		1					
8.	Conference Table-6-Seater		1					
9.	3-Seater Sofa Set (3 seater + 2 singles)		3					

¹ A bidder may offer for one or more than one lot.² Any unconditional discounts, if offered shall be specified in this column along with the unit rates.

Sl. No. ¹	Brief Description of the Goods*	Specifications (Breakup as per Minimum Specifications Provided + Any other provided specifications)	Quantity	Unit	Quoted Unit Rate ² Lot wise at destination	GST	Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
							INR	INR
			Nos.		INR	INR		
10.	Visitor Chairs (Plastic Chairs)		20					
11.	Almirahs with inner locker		5					
12.	Table Tennis Table		1					
13.	Executive Chairs		4					
14.	Bean Bags		6					
15.	3-Seater Visitor Chairs		2					
16.	Dining Table with Chairs-4 seater		1					
17.	3 Drawer Filing Cabinet		2					
18.	Book Shelves for library		2					
19.	Multipurpose Cabinet		3					
Lot # B	Appliances for Office							
1.	Microwave		1					
2.	Mini Refrigerator		1					
Lot # C	Video Conferencing Facility System							

Sl. No. ¹	Brief Description of the Goods*	Specifications (Breakup as per Minimum Specifications Provided + Any other provided specifications)	Quantity	Unit	Quoted Unit Rate ² Lot wise at destination	GST	Total Price per line item at Destination - inclusive of discounts, all taxes and duties	
							INR	INR
			Nos.		INR	INR		
1.	VCF System		1					
2.	Digital Whiteboard		1					
Total Price (in INR)								

Total Price: INR.....

We agree to supply the above goods in accordance with the Technical Specifications (provided in Annexure-A) for a Total Price of INR..... amount in figures) (INR amount in words) within the period specified in the Invitation for Quotations and it shall remain binding upon us and may be accepted at any time before it expires.

We also confirm that commercial warrantee/guarantee as per Sl. No. 10 of the Invitation for Quotations shall apply to the offered goods.

Conformity and no reservations: We offer to supply the Goods, as per this Quotation and in conformity with the RFQ, Delivery and Completion Schedules and Technical Specifications. We confirm that we have examined and have no reservations to the RFQ.

Suspension and Debarment: We, are not subject to, a temporary suspension or a debarment imposed by the World Bank Group or a debarment imposed by the World Bank Group in accordance with the Agreement for Mutual Enforcement of Debarment Decisions between the World Bank

and other development banks. Further, we are not ineligible under the Purchaser’s Country laws or official regulations or pursuant to a decision of the United Nations Security Council.

Commissions, gratuities, fees: We have paid, or will pay the following commissions, gratuities, or fees with respect to this Quotation

[If none has been paid or is to be paid, indicate “none.”]

Name of Recipient	Address	Reason	Amount

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in any type of Fraud and Corruption or bribery or collusive agreements with competitors.

We understand that you reserve the right to:

- a. accept or reject any Quotation and are not bound to accept the lowest evaluated cost Quotation, or any other Quotation that you may receive, and
- b. annul the RFQ process at any time prior to the award of the Contract without incurring any liability to Suppliers.

On behalf of the Supplier:

Name of the person duly authorized to sign the Quotation on behalf of the Supplier: *[insert complete name of person duly authorized to sign the Quotation]*

Title of the person signing the Quotation: *[insert complete title of the person signing the Quotation]*

Signature of the person named above: *[insert signature of person whose name and capacity are shown above]*

Date signed *[insert date of signing]* day of *[insert month]*, *[insert year]*

MANUFACTURER'S AUTHORIZATION

[The Supplier shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer.]

Date:

RFQ No.

To: *[insert complete name of Purchaser]*

WHEREAS

We *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of the Supplier]* to submit a quotation the purpose of which is to provide the following Goods, manufactured by us *[insert name and or brief description of the Goods]*, and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 9 of the Invitation for Quotations, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Dated on _____ day of _____, _____ *[insert date of signing]*

PROFORMA FOR PERFORMANCE STATEMENT
(On the Bidder's Letterhead)

Date: _____

RFQ No.: _____

<u>Order placed by purchaser (full address of purchaser)</u>	<u>Contract No. and date</u>	<u>Description and quantity of ordered equipment</u>	<u>Value of Contract</u>	<u>Date of completion of delivery</u>		<u>Remarks indicating reasons for late delivery, if any</u>	<u>Has the equipment been satisfactorily functioning? (Attach a certificate from the Purchaser/Consignee)</u>
				As per contract	Actual		
1	2	3	4	5	6	7	8

On behalf of the Supplier:

Name of the person duly authorized to sign on behalf of the Supplier: [insert complete name of person duly authorized to sign]Title of the person signing: [insert complete title of the person signing]Signature of the person named above: [insert signature of person whose name and capacity are shown above]Date signed [insert date of signing] day of [insert month], [insert year]**Note: The Bidders shall attached copies of the original contracts/work orders/supply orders.**

AVERAGE ANNUAL TURNOVER
(On the Bidder's Letterhead)

Date: _____

RFQ No.: _____

Year	Turnover (INR in Lakhs)
Year-1	
Year-2	
Year-3	
Year-4	
Year-5	
Average Turnover	

On behalf of the Supplier:

Name of the person duly authorized to sign on behalf of the Supplier: *[insert complete name of person duly authorized to sign]*

Title of the person signing: *[insert complete title of the person signing]*

Signature of the person named above: *[insert signature of person whose name and capacity are shown above]*

Date signed *[insert date of signing]* day of *[insert month]*, *[insert year]*

Note: The Bidders shall attached copies of summarised audited financial statements (Balance Sheet and P&LA) for the past 5 years as required above; and complying with the requirements

INSPECTION AND TESTS

The following inspections and tests shall be performed:

1. On Delivery of Goods at Site:

Details On Delivery	Inspection Summary		
	Passed	Failed	Pending
Packaging Check			
Moisture Check			
Dust & Dirt Check			

The abovementioned tests will be carried out for each items.

2. On Installation of Goods at Site:

Details On Installation	Inspection Summary		
	Passed	Failed	Pending
<p>General appearance (For all sample size)</p> <ul style="list-style-type: none"> • Appearance of unit. • No functional sharp point and sharp edge (May injure customer). • Live insert/ infestation /mildew Knives, blades, needles and similar sharp foreign object contamination. • Incorrect material used • Wrong color or style or type • Excessive/unpleasant odor • Deformed, scratched, dirty mark, chipped, dent mark. • Squeeze/ shear point • Missing/illegal other label or marking • Brand Name Marking • Missing/ detached part 			

Details On Installation	Inspection Summary		
	Passed	Failed	Pending
<ul style="list-style-type: none"> • Insect hole • Live knot • Loose part • Poorly coating/plating/polish/ sticking veneer • Bubble, wave mark, pits (for glass part) • Cutting marking, uneven edge/surface, rough surface, mineral stain, warp, discoloration, filler, broken, dent mark (for stone part) • The edge/corner is not round or bevel • Split, pits, honeycomb, patch, pitch, gum, sap, rot, mould, cutting marking, dirty mark, glue mark, uneven joint • Missing accessories 			
Painting / Coating / printing check <ul style="list-style-type: none"> • Adhesion of paint/ coating/ printing 			
Assembly check and special function Which can be checked after assembling <ul style="list-style-type: none"> • Wobble unit 			

The abovementioned tests will be carried out for each items.



Meghalaya Health Systems Strengthening Project

Government of Meghalaya



ANNEXURE-I

WORK ORDER (SAMPLE)

Vendor Name & Address:	File No: DHS/P-21/MHSSP/GD-4/2021-22/				
	Date:				
Enquiry No:	Ref no:				
Date:	Dated:				
You are hereby authorized to urgently arrange to supply the items indicated below:					
Nature of Work: Supply and installation of office furniture items from branded or equivalent suppliers only					
Sl. No	Brief description of goods/ equipment	Specifications	Quantity to be supplied	Unit Rate (INR.)	Total Price (INR.)
Lot # A					

Lot # B						
Lot # C						
			Total			
<u>Terms and Conditions</u>						
Tax:						
Place of supply and Installation:	Meghalaya Health System Strengthening Project (MHSSP), MHIS Building, 1 st Floor, Directorate of Health Services, Government of Meghalaya, Red Hill Road, Upper New Colony Shillong 793003, Meghalaya					
Reporting Officer:	Smt. Mamta Rai, +91-700151614, procurement.megh@meghssp.org . The Supplier is to intimate the Purchaser at least three days before the delivery/installation.					
Other Conditions:	1. Delivery Period:					
	2. Warranty/guarantee:					
	3. GST if any will be paid at prevailing rate on the date of supply.					

Yours faithfully,

Ramkumar S, IAS

Project Director, MHSSP

Department of Health & Family Welfare, GoM

CHECKLIST FOR SUBMISSION

Sl. No	List of Documents	YES/NO/NA	Page No.
1	Whether Bidding document is enclosed in sealed envelope and addressed to the Project Director, MHSSP.		
2	Attested copy of Registration Certificate.		
3	Proforma for Performance Statement as per Annexure F.		
4	Annual Average Turnover as per Annexure G		
5	Quotation details		
	(A) Properly signed and stamped with company seal in original.		
	(B) Conform to the terms and conditions, and specifications.		
	(C) Stating the legal status of the Supplier (Reseller)/ Manufacturer.		
	(D) Undertaking regarding two years replacement warranty.		
	(E) QUATOTION/BID submitted by		
	(a) Manufacturer		
	(b) Reseller		
6	Brochure of quoted items Catalogue		
7	Copies of the summarised audited financial statements (Balance Sheet and P&LA)		
8	Copies of the original contracts/work orders/supply orders		

ANNEXURE A

Lot # A:

- Manufacturer should be certified with
 - BIS
 - ISO18001
 - ISO 9001
 - ISO 14001
 - Member of BIFMA.
- Product should be
 - GREENGUARD (UL)
 - IAQ GOLD
 - GREENPRO Certified
- Warranty – 2 Years from the date of acceptance of the installation.

Sl.	ITEM	SPECIFICATIONS
1	Executive Workstation	<ul style="list-style-type: none"> • The product should be a knock-down construction. • Worktop dimension (min.): 1200 (W) mm*600mm (D) • Partition height: 1500 mm. • Each workstation should be provided with mobile pedestal (2 Drawer and one filing Cabinet) and Keyboard pull-out tray. • Panel thickness: Main Panel 52.4mm • Panel components: <ul style="list-style-type: none"> ▪ 2 nos. of vertical extrusion made of aluminum and coated with epoxy powder coating. ▪ Horizontal extrusions made of aluminum and coated with epoxy powder coating at every division of tile/block. ▪ Blocks made from composite construction of MDF and paper honeycomb. ▪ One no. of fabricated bottom frame (comprising of L-channels, formed plates and steel tube welded together and coated with epoxy powder coating) as a welded structure of steel component. ▪ 1 nos. of plain metal bottom tiles made of 0.8mm thick MS CRCA as per IS: 513

Sl.	ITEM	SPECIFICATIONS
		<ul style="list-style-type: none"> ▪ 2 nos. of Pre-laminated intermediate tiles made of min. 9.0 mm thick pre-laminated particle board conforming to IS: 12823 having all its edges with min. 0.5 mm thick PVC edging ▪ 1 nos. of Fabric magnetic top tiles (fabric upholstered metal tiles in min. 0.6 mm thick G.I. Grade as per IS: 277. The fabric upholstered with adhesives) ▪ 1 no of top trim made of aluminum extrusion. ▪ Joinery post made of aluminum extrusion having average wall thickness of 1.2 mm and coated with epoxy powder coating. • Die Cast Caps (made of aluminum alloy having average wall thickness of min. 1.2 mm and coated with epoxy powder coating) to cover exposed top edge of Panel at junctions and ends. Panels are to be supported on Double side legs (fabricated by CO2 welded MS Tube with the MS base plate) with levelers. • Work surface: Made of 25 mm thick pre-laminated particle board having all its edges with minimum 2 mm thick PVC edge banding. The work surface shall be provided with circular cut out of 0.65mm diameter as per the requirement, for passing of wires. These cut outs shall be provided with ABS covers. • Brackets providing support for work surface: <ul style="list-style-type: none"> ▪ Work surface Bracket mounted on to the Horizontal extrusion and made from 2.0 mm thick CRCA grade D steel as per IS: 513-19. All the work surface are mounted on the work surface through round Philip head diameter 4 mm x 19 length having finish zinc plated blue. ▪ Holder Bracket made from 2.0 mm thick CRCA grade D steel as per IS: 513-19, slid in between end trim and vertical extrusion and mounted on work surface.
2	Office Chair with Wheels	<ul style="list-style-type: none"> • Seat/Back Assembly: The Cushioned seat assembly should consists of seat outer (material 30% Glass Fiber Nylon) & upholstered Seat inner (material - poly propylene) with moulded polyurethane foam & polyster fabric. • The net Back is should be made up of back outer (material - Glass Fiber filled Nylon) Back inner (material - PP) and upholstered using Polyester Mesh fabric with high tenacity yam. • The armrest top should be made of moulded polyurethane and mounted on to a drop lift height adjustable type M.S. Tubular armrest support chrome plated. • The mechanism should be knee-tilt synchro mechanism with following minimum features: 360° revolving type, single point control, front pivot for tilt with feet resting on ground for comfort and tilt tension adjustment.

Sl.	ITEM	SPECIFICATIONS
		<ul style="list-style-type: none"> • The backrest should have a sliding up-down mechanism which can be adjusted and can be locked in 4 positions for correct position of lumber support. • The pneumatic height adjustment. • The pedestal should be fabricated from a high resilience sheet (IS: 1079, Grade DD), chrome plated and assembled with injection moulded black polypropylene hub cap and 5 nos. of twin wheel castors.
3	Office Chair without Wheels	<ul style="list-style-type: none"> • The seat should be made up of 12mm (min.) thick hot pressed plywood and upholstered with fabric or synthetic leather and moulded Polyurethane foam. • The back should be made up 12mm (min.) thick hot pressed plywood upholstered with replaceable fabric or synthetic leather upholstery covers and moulded polyurethane foam. • The back ply and foam should be designed with contoured lumber support for comfortable seating posture. • The high resilience polyurethane foam for seat and back should be moulded with thickness of min. 45mm as per IS: 7888. • The armrest top should be made of moulded polyurethane and mounted on to a drop lift height adjustable type M.S. Tubular armrest support chrome plated. • The arm support should have static vertical adjustment. • The backrest should be a fixed type mechanism i.e.no back up/down adjustment. • The leg frame welded assembly should be chrome plated, made from thick M.S ERW tube and provided with a base plate for seat fixing.
4	Office Table	<ul style="list-style-type: none"> • The product should be a knock-down construction. • Work Surface should be made of 25mm thick MDF one-sided pre-laminate board confirming to IS-14587:1998 with 0.4 mm PVC membrane pressed onto top. • Modesty Panel should be made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top. • Under Structure and Integrated pedestal should be made of 25mm thick Pre-laminated twin board of E1 grade and approved shade confirming to IS-12823:1990. Edge banded with matching 2 mm thick PVC lipping. • Drawer fronts made of 25mm thick MDF one side pre-laminate board confirming to IS-14587:1998 with 0.4mm PVC membrane pressed on to top. • Pedestal construction is Box/Box/File type which uses powder coated 400mm long metal Panel Drawer Slides. Drawers should have a soft closing & anti slam mechanism.


Sl.	ITEM	SPECIFICATIONS
5	Executive Desk	<ul style="list-style-type: none"> • The product should be a knock-down construction. • Table top Material should be Commercial Block Board BWP grade Conforming to IS 1659 • Gable end and modesty panel material should be Commercial Block Board BWP grade Conforming to IS 1659 • Keyboard Tray should be available. • Thickness of table should be of minimum 19mm. • Double Storage Unit.
6	High Back Executive Chair	<ul style="list-style-type: none"> • Pedastal Base should be Chrome finish with 5 wheels. • The neck-rest assembly should consist of upholstered neck-rest inner with moulded polyurethane foam & polyester fabric, upholstered inner is fixed to neck-rest cover Seat material - Pressed and Moulded Plywood with PU Foam covered with Leatherite • Material of Fabric Back Cover / Material for Backrest - Leatherite • Material of Fabric of Seat Cover - Leatherite • Chair Type - Central tilt • Type of backrest support backrest - Symmetrical lumber support • Armrests - Fixed or Adjustable - The armrest tube should be made of 25.4 mm x 1.6 mm MS ERW support tubes and Chrome plated. The armrest top should be made of ABS & upholstered with foam and fabric/leather • Ergonomic Seat Design - Yes
7	Conference Table (12-seater)	<ul style="list-style-type: none"> • The product should be a knock-down construction. • Tabletop <ul style="list-style-type: none"> ▪ Tabletop should be minimum 25mm thick pre-laminated twin board of E1 grade conforming to IS-12823:1990. ▪ Fully covered veneer finish base. ▪ Edge banded with matching 2 mm thick PVC lipping. ▪ Access Flap provided with soft closing hinges • Under structure

Sl.	ITEM	SPECIFICATIONS
		<ul style="list-style-type: none"> ▪ The understructure should consist of mixture of minimum 25mm and 18mm Pre-laminated twin board of E1 grade conforming to IS-12823:1990 ▪ Edge banded with matching 2 mm thick PVC lipping. ▪ Anodised aluminium alloy conforming to IS 63400-WP profile is added at bottom edges for improving the aesthetics. • Concealed Wire Management: <ul style="list-style-type: none"> ▪ A wire raise should be made of 0.8mm CRCA MS conforming to IS: 513. ▪ Epoxy polyester powder coated (DFT 40-60 microns) for flow of wires and cables. ▪ Cutout provision below Access flap at two locations for standard 8 module switch board. • An additional cutout with plate for mounting Audio Visual Cables beside each cutout.
8	Conference Table (6-seater)	<ul style="list-style-type: none"> • The product should be a knock-down construction. • Tabletop <ul style="list-style-type: none"> ▪ Tabletop should be minimum 25mm thick pre-laminated twin board of E1 grade conforming to IS-12823:1990. ▪ Edge banded with matching 2 mm thick PVC lipping. ▪ Access Flap provided with soft closing hinges • Under structure <ul style="list-style-type: none"> ▪ The understructure should consist of mixture of 25mm and 18mm Pre-laminated twin board of E1 grade conforming to IS-12823:1990 ▪ Edge banded with matching 2 mm thick PVC lipping. ▪ Anodised aluminium alloy conforming to IS 63400-WP profile should be added at bottom edges for improving the aesthetics. • Concealed Wire Management: <ul style="list-style-type: none"> ▪ A wire raise should be made of minimum 0.8mm CRCA MS conforming to IS: 513. ▪ Epoxy polyester powder coated (DFT 40-60 microns) for flow of wires and cables. ▪ Cutout provision below Access flap at two locations for standard 8 module switch board. • An additional cutout with plate for mounting Audio Visual Cables beside each cutout.

Sl.	ITEM	SPECIFICATIONS
9	3-seater sofa	<ul style="list-style-type: none"> • 3-seater with 2 arms and with cushion. • Seat Foam: The Seat should be made of PU Foam and having an additional top layer of PU Foam. Seat is should be upholstered with Fabric or Leatherite. • Back Foam: The Back should be made of PU Foam and have an additional top layer of PU Foam. Back should be upholstered with Fabric or Leatherite. • Understructure: understructure should be made up of min. 12 mm thick hot pressed plywood with spring mounted in the understructure for support and additional cushioning purpose. • Leg Assembly should be welded assembly made of no less than SS 202 Grade tube and plate.
10	Visitor Chair (Plastic)	<ul style="list-style-type: none"> • The seat and back should be made up of injection moulded high impact strength polypropylene polymer compound with indoor grade UV resistance. • Understructure: MS Powder coated understructure. The powder coated (Min. DFT 50 microns) welded tubular frame MS ERW tube. • Shoe: The shoes should be made of high impact strength. It should comply to Polypropylene polymer compound with indoor grade UV resistance and pressed fitted with tubular frame.
11	Almirah with inner lockers	<ul style="list-style-type: none"> • Welded construction of M.S sheet conforming to commercial quality CR- 1, Grade 340 of IS 513:2008. • Almirah Doors of M S Sheet of 0.9 mm (Min.) thickness, 2 Nos. • Sheet Thickness of sides, back, Top and Bottom - 0.8 mm (Min.) • Sheet Thickness of Pedestal in mm - 0.9 mm (Min.) • Locker provided with Sheet thickness of 0.9 mm (Min.) • Door stiffener upto full door height • Number of Hinges with each door - 3 Nos. • Lock – Three-Way bolting device controlled by 6 lever lock • Height (Without Pedestal) – 1855 mm (Min.), Width - 910 mm (Min.) and Depth - 486 mm (Min.) • Width of Stiffener – 115 mm (Min.), Thickness of MS Sheet of Stiffener - 0.9 mm (Min.) • Stiffened Pedestal height in mm – 130 mm (Min.) and Pedestal Width - 80 mm (Min.) • Finish powder coated (50 micron)

Sl.	ITEM	SPECIFICATIONS
12	Table Tennis Table	<ul style="list-style-type: none"> • Material of Top - Plywood • Material of Frame - Aluminium Alloy • Material of Legs - Aluminium Alloy • Number of Wheels - 8 • Wheels with locking System - 4 • Size of Wheels - 100 mm • Product should confirm to International/national federation requirements i.e., International Table Tennis Federation (ITTF)/Table Tennis Federation of India (TTFI)
13	Executive Chair	<ul style="list-style-type: none"> • The seat should be made up of 12mm (min.) hot pressed plywood and upholstered with fabric or synthetic leather and moulded Polyurethane foam. • The back should be made up of 12mm (min.) hot pressed plywood upholstered with replaceable fabric or synthetic leather upholstery covers and moulded polyurethane foam. • The back ply and foam should be designed with contoured lumber support for comfortable seating posture. • The high resilience polyurethane foam for seat and back should be moulded with thickness of min. 45mm as per IS: 7888. • The neck-rest assembly should consist of upholstered neck-rest inner with moulded polyurethane foam & polyester fabric, upholstered inner is fixed to neck-rest cover. • Neck-rest is fixed to back assembly through neck-rest spin. • The armrest top should be made of moulded polyurethane and mounted on to a drop lift height adjustable type M.S. Tubular armrest support chrome plated. • The mechanism should be a knee-tilt synchro mechanism with following features: 360° revolving type, single point control, front pivot for tilt with feet resting on ground for comfort and tilt tension adjustment. • The backrest shall have a sliding up-down mechanism which can be adjusted and can be locked in 4 positions for correct position of lumber support. • The pneumatic height adjustment. • The pedestal should be fabricated from a high resilience sheet (IS: 1079, Grade DD), chrome plated and assembled with injection moulded black polypropylene hub cap and 5 nos. of twin wheel castors.

Sl.	ITEM	SPECIFICATIONS
14	Bean Bag	<ul style="list-style-type: none"> • Beads - Styrene • Dimensions - H 44 x W 28 x D 28 (Inches) • Weight - 3 KG and Size - XXXL • Material – Leatherette
15	3-Seater Visitor Chair	<ul style="list-style-type: none"> • 3-seater with 2 arms and without cushion. • Rectangular MS ERW tube. • Leg & armrest: Chrome-plated made up of cold rolled steel with min. 1.2 mm thickness. • Seat/Back: Powder coated perforated shell made from cold rolled MS sheet of min. 1.4 mm thickness. • The side bar should be made of chrome plated solid steel with fluting.
16	Dining Table (4-Seater Table with Chair	<ul style="list-style-type: none"> • The product should be a knock-down construction. • Frame Material: Rubber Wood • Table Top Material: Solid Wood • Finish: PVC Lamination • Legs: Wood Base • Style: Modern & Contemporary • Table Shape: Rectangle • Min. Table size: 1000mm x 1000mm x (H) 750mm. • Min. Seat size: 52.5 cm (W) x 53.2 cm (D) Back size: 51.6 cm (W) x 40.5 cm (H)
17	3 Drawer Filing Cabinet	<ul style="list-style-type: none"> • Lateral filing cabinets size of approx. 38 cm (W) X 57 cm (D) X 60 CM (H) • Drawers should be mounted through high Quality Full Extension Precision nickel chrome plated Ball Slides for smooth movement. Uniformly Distributed load capacity ; middle and lower drawer- 55 kg, upper drawer 10 Kg. • Epoxy Polyester Powder coated to the thickness of 50 microns (+/- 10) • 10 Lever Cam Lock & Central locking with Shooting bolt arrangement

Sl.	ITEM	SPECIFICATIONS
18	Book Shelves for Library	<ul style="list-style-type: none"> • Standard size 2X2. • Complete wooden with modern design • Pictorial view of the item for the purpose of representation 
19	Multipurpose Cabinet	<ul style="list-style-type: none"> • Top & Frame Material: Rubber Wood • Product Dimensions: Depth: 400(mm) Width: 1285(mm) - Minimum • Hinges- SS concealed soft-close • Sliders- SS- telescopic bearing • Magnetic touch latch • Height: 800(mm) - Minimum • Finish Type: Polished • Style: Modern • Base Type: Legs

Lot # B:

- Manufacturer should be certified with
 - BIS Certified
 - ISO18001
 - ISO 9001
 - ISO 14001
- Product should be marked
 - ISI
 - CE
 - BEE 3 Stars (minimum)
- Warranty – Standard Manufacturer Warranty

SL.	ITEM	SPECIFICATIONS
1	Microwave	<p>Cooking Related Output Power (Microwave): 900 Watt Output Power (Grill): 1500 Watt Output Power (Convection): 2100 Watt Power Supply: 230 Volts, 50 Hz Power Consumption: 1400 Watt Reheat: Yes</p> <p>Controls & Convenience Control Type: Tact Dial Alarms: Cooking Complete Alarm Timer: Yes Child Lock: Yes One Touch Settings: Yes Control Location: Right Side</p> <p>Physical Dimensions Inner Material: Ceramic Enamel Outer Material: Glass and Stainless Steel</p>
2	Refrigerator	<p>Refrigerator Operations DC Inverter Technology: Yes Stabilizer Free Operation: Yes Refrigerant: R600a Refrigerator Capacity: 167 litres Refrigerator - Interior Lamp: Yes Refrigerator Shelf Type: Toughened Glass Vegetable & Fruit Drawer: Yes</p> <p>Freezer Related Freezer Capacity: 25 litres Freezer Style: Top Freezer</p>

Lot # C:

1. Video Conferencing Facility

Components	Specifications	
<ul style="list-style-type: none"> • Display Unit (110 inches screen size) – 1 No. • Codec unit • Cable bundle • Remote control • Camera and Microphone Array 		
Display & Codec Unit	No Required	1
	Screen Size & Display Type	UHD Large Screen Signage Display 4K UHD Monitor/Display 3,840 x 2,160, resolution 110 Inches Built-in Wi-Fi / Bluetooth 16:9 Aspect Ratio 120Hz Refresh rate Non-glare Surface Display, Anti-Glare etc.
	Connection Type	HDMI, USB, WIFI Direct
	Video input/output	HDICI, HDMI 1.3, VGA2, USB 3.0, WIFI Direct, Bluetooth
	Video standards and protocols	<ul style="list-style-type: none"> • H.261, H.263, H.264 AVC, H.264 High Profile, H.264 SVC, RTV • H.239 • H.263 & H.264 video error concealment
	People video resolution (Minimum)	<ul style="list-style-type: none"> • 2160p, 60 fps from 1740 Kbps • 1080p, 60 fps from 1740 Kbps • 1080p, 30 fps from 1024 Kbps • 720p, 60 fps from 832 Kbps • 720p, 30 fps from 512 Kbps • 4SIF/4CIF, 60 fps from 512 Kbps • 4SIF/4CIF, 30 fps from 128 Kbps • SIF (352 x 240), CIF (352 x 288) from 64 kbps

Components	Specifications	
		<ul style="list-style-type: none"> • QCIF (176 x 144) from 64 kbps • w288p from 128 Kbps • w448 from 384 Kbps • w576p from 512 Kbps
	Content video resolution (Minimum)	<p>Input -</p> <ul style="list-style-type: none"> • HD (1920 x 1080i), HD (1920 x 1080p) • WSXGA+ (1680 x 1050) • UXGA (1600 x 1200) • SXGA (1280 x 1024) • WXGA (1280 x 768) • HD (1280 x 720p), XGA (1024 x 768) • SVGA (800 x 600) <p>Output</p> <ul style="list-style-type: none"> • WUXGA (1920 x 1200) • HD (1920 x 1080) • WSXGA+ (1680 x 1050) • SXGA+ (1400 x 1050) • SXGA (1280 x 1024) • HD (1280 x 720) • XGA (1024 x 768) • VGA (640 x 480)
	Video standards and protocols	<ul style="list-style-type: none"> • H.261, H.263, H.264 AVC, H.264 High Profile, H.264 SVC, RTV • H.239 • H.263 & H.264 video error concealment
	Content frame rate (minimum)	•90 fps (up to 1080p resolution at 60 fps)
	Content Sharing	support - VbSS content in Microsoft environments

Components	Specifications	
Camera Unit	Type	Smooth motorized pan, tilt and zoom, controlled from remote or console with Dual purpose mount for wall placement or for elevating the camera on a table 260° pan, 130° tilt 10x lossless HD zoom 90° to 180° Field of View Full HD 1080p 30fps H.264 UVC 1.5 with Scalable Video Coding (SVC) Autofocus Far-end control (PTZ) of Conference Cam products LED to confirm video streaming Standard tripod thread
Microphone Array	Type	1 x microphone array input port (supporting a total of 8-10 microphone arrays) Full-duplex performance Acoustic echo cancellation Noise reduction technology
	Audio Input	<ul style="list-style-type: none"> • 1 x microphone array input port (supporting a total of 8-10 microphone arrays) • USB headset support • 1 x HDCI (camera) • 1 x HDMI • 1 x 3.5 mm stereo line-in Audio output • 1 x HDMI • USB headset support • 1 x 3.5 mm stereo line-out Other interfaces • 2 x USB 2.0

Components	Specifications	
		<ul style="list-style-type: none"> • 1 x RS-232, 8-pin mini-DIN Audio standards and protocols • 22 kHz bandwidth, AAC-LD (TIP calls), G.719 • 14 kHz bandwidth, G.722.1 • 7 kHz bandwidth with G.722, G.722.1 • 3.4 kHz bandwidth with G.711, G.728, G.729A
	Audio Features	<ul style="list-style-type: none"> • Automatic gain control • Automatic noise suppression • Instant adaptation echo cancellation • Audio error concealment • Stereo Surround technology • Active Lip Synchronization
	Other supported standards	<ul style="list-style-type: none"> • H224/H.281, H.323 Annex Q, H.225, H.245, H.241, H.239, H.243, H.460 • BFCP (RFC 4582) • TIP
Network		<ul style="list-style-type: none"> • IPv4 and IPv6 support • 1 x 10/100/1G Ethernet • Auto-MDIX • H.323 and/or SIP up to 6 Mbps • Polycom Lost Packet Recovery (LPR) technology • Reconfigurable MTU size • RS232 with API support • Web Proxy support—Basic, Digest and NTLM • Simple Certificate Enrollment Protocol (SCEP) • WIFI IEEE 802.11

Components	Specifications	
<p align="center">Interoperability</p>		<ul style="list-style-type: none"> • Microsoft Lync and Skype for Business certification, including Skype for Business Online • IBM Sametime support • Zoom Meetings Interoperability • Microsoft Office Communications Server integration • Microsoft ICE support • Compatibility with NIC video conferencing system
<p align="center">Security</p>		<ul style="list-style-type: none"> • Media Encryption (H.323, SIP): AES-128, AES-256 • H.235.6 support • Authenticated access to admin menus, web interface and telnet API • FIPS 140-2 Validated Cryptography (Validation Certificate #1747) • PKI/Certificate Management: - SSL 3.0, TLS 1.0, 1.1, 1.2 - Self-signed and CA-signed certificate support - CRL and OCSP-based certificate revocation checking • Network intrusion detection system • Local account password policy configuration • Security profiles • Web UI / SNMP Whitelists • Local account and login port lockout
<p align="center">Electrical</p>		<p>Typical operating voltage/power</p> <ul style="list-style-type: none"> • 37VA @ 120V @ 60 Hz • 37VA @ 230V @ 50/60 Hz • Typical BTU/h: 65 <p>Other Features</p>

Components	Specifications	
		• Auto sensing power supply
Cable Bundle		As per requirement in the room setup using industry standard cables
Warranty		3 Years Warranty

2. Digital Whiteboard

Type	Components	Specifications
Interactive Digital Whiteboard	1 Nos	
	Screen	65 Inches IPS Display Anti-Glare 16:9 Aspect Ratio 3840*2160 Ultra HD Display/4K Display Landscape Display
	Connectivity (IN & Out)	HDMI (3), RGB, VGA, USB 3.0, WIIF Direct, WIFI, Bluetooth, Optical Output/Audio Out, RGB /Audio In, LAN/Ethernet connectivity
	Power	Power Supply- 100-240v, 50/60Hz
	Sound	Built-in Speaker 24 W
	Mount	Standard Mount Interface
	Touch Specifications	Touch Type – IR Response Time – 60ms Interface – USB 2.0 Multi-Touch Points – Max 20 Points/Max 10 Writing
	OS & System Support	OS Support - Windows7/8/10/11 /Linux/Mac/Android System Support- In Built Web Browser, Support for Android OS and Free Apps, PIP Support, Real Time Partial Capture, Secure Mode etc
	Accessory	Power Cord 3-5 M USB Cables (Type A, Type B) – 5-10 M HDMI Cable – 3-5 M Writing Pen – 2 pc Remote Control
Warranty	3 Years	